# REPORT OF SUSPECTED CHILD ABUSE OR MALTREATMENT

## New York State Office of Children and Family Services

### SUBJECTS OF REPORT

<table>
<thead>
<tr>
<th>Line #</th>
<th>Last Name</th>
<th>First Name</th>
<th>Aliases</th>
<th>Sex (M, F, Unk)</th>
<th>Birthday or Age Mo/Day/Yr</th>
<th>Ethnic Code</th>
<th>Relation Code</th>
<th>Role</th>
<th>Lang.</th>
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- **MORE**

List Addresses and Telephone Numbers (Using Line Numbers From Above)

### BASIS OF SUSPICIONS

- Alleged suspicions of abuse or maltreatment. Give child(ren)'s line number(s). If all children, write "ALL".
  - DOA/Fatality
  - Fractures
  - Internal Injuries (i.e. Subdural Hematoma)
  - Lacerations/Bruses/Welts
  - Burns/Scalding
  - Excessive Corporal Punishment
  - Inappropriate Isolation/Restraint(Institutional Abuse Only)
  - Inappropriate Custodial Conduct(Institutional Abuse Only)

State reasons for suspicion, including the nature and extent of each child’s injuries, abuse or maltreatment, past and present, and any evidence or suspicions of “Parental” behavior contributing to the problem.

**If known, give time/date of alleged incident**

### The Mandated Reporter Requests Finding of Investigation

- YES □
- NO □

### CONFIDENTIAL SOURCES OF REPORT

<table>
<thead>
<tr>
<th>NAME</th>
<th>TELEPHONE</th>
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<tbody>
<tr>
<td>NAME</td>
<td>TELEPHONE</td>
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### CONFIDENTIAL

**For Use By Physicians Only**

- Medical Diagnosis on Child
  - Hospitalization Required: □ None □ Under 1 week □ 1-2 weeks □ Over 2 weeks

- Actions Taken Or
  - Medical Exam
  - X-Ray

- About To Be Taken
  - Photographs
  - Hospitalization

**Signature of Person Making This Report**

**Date Submitted**

Mo. Day Yr.
NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES

<table>
<thead>
<tr>
<th>ETHNICITY CODES</th>
<th>RELATION CODES</th>
<th>ROLE CODES</th>
<th>LANGUAGE</th>
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<tbody>
<tr>
<td>CW: Caucasian</td>
<td>GP: Grandparent</td>
<td>AS: Alleged Subject</td>
<td>EN: English</td>
</tr>
<tr>
<td>HL: Hispanic</td>
<td>FM: Other Fam. Member</td>
<td>MA: Maltreated Child</td>
<td>FR: French</td>
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<td>UK: Unknown</td>
<td>FP: Foster Parent</td>
<td>AS: Alleged Subject (Perpetrator)</td>
<td>GA: German</td>
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<td>XX: Other</td>
<td>IAB REPORTS ONLY</td>
<td>NO: No Role</td>
<td>HI: Hindi</td>
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<td></td>
<td>AR: Administrator</td>
<td>UK: Unknown</td>
<td>HW: Hebrew</td>
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<tr>
<td></td>
<td>CW: Child Care Wkr</td>
<td>UH: Unrelated Home Mem.</td>
<td>IT: Italian</td>
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<td>DC: DayCare Fac/Prov</td>
<td>PI: Psychiatric Staff</td>
<td>JP: Japanese</td>
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<td>DO: Director/Operator</td>
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Abstract Sections from Article 6, Title 6, Social Services Law

Section 412. Definitions

1. **Definition of Child Abuse** (see N.Y.S. Family Court Act Section 1012(e)
   An “abused child” is a child less than eighteen years of age whose parent or other person legally responsible for his care:
   (1) Inflicts or allows to be inflicted upon the child serious physical injury, or
   (2) Creates or allows to be created a substantial risk of physical injury, or
   (3) Commits or allows to committed against the child a sexual offense as defined in the penal law.

2. **Definition of Child Maltreatment** (see N.Y.S. Family Court Act, Section 1012(f)
   A “maltreated child” is a child under eighteen years of age whose physical, mental or emotional condition has been impaired or is in danger of becoming impaired as a result of the failure of his parent or other person legally responsible for his care to exercise a minimum degree of care:
   1) in supplying the child with adequate food, clothing, shelter, education, medical or surgical care, though financially able to do so or offered financial or other reasonable means to do so; or
   2) in providing the child with proper supervision or guardianship; or
   3) by unreasonable inflicting, or allowing to be inflicted, harm or a substantial risk thereof, including the infliction of excessive corporal punishment; or
   4) by using a drug or drugs; or
   5) by using alcoholic beverages to the extent that he loses self-control of his actions; or
   6) by any other acts of a similarly serious nature requiring the aid of the Family Court.

Section 415. Reporting Procedure. Reports of suspected child abuse or maltreatment shall be made immediately by telephone* and in writing within 48 hours after such oral report...written reports shall be made to the appropriate local child protective services on this form (Report of Suspected Child Abuse and Maltreatment, DSS-2221-A). Submit the written DSS-2221-A form for Residential Institutional abuse reports directly to the State Central Register 40 N. Pearl St. Albany, N.Y. 12243.

Section 419. Immunity from Liability. Any person, official or institution participating in good faith in the making of a report, the taking of photographs, or the removal or keeping of a child pursuant to this title shall have immunity from any liability, civil or of any person required to report cases of child abuse or maltreatment shall be presumed.

Section 420. Penalties for Failure to Report.

1. Any person, official, or institution required by this title to report a case of suspected child abuse or maltreatment who willfully fails to do so shall be guilty of a class A misdemeanor.

2. Any person, official, or institution required by this title to report a case of suspected child abuse or maltreatment who knowingly and willfully fails to do so shall be civilly liable for the damages proximately caused by such failure.

*NYS CHILD ABUSE AND MALTREATMENT REGISTER: 1-800-635-1522 (FOR MANDATED REPORTERS ONLY)
1-800-342-3720 (FOR PUBLIC CALLERS)